

STANLEY HIGH SCHOOL

JOB DESCRIPTION

POST: Teacher of Modern Foreign Languages (MFL)
GRADE: TMS/UPS

RESPONSIBLE TO: Subject Leader
Assistant Headteacher

JOB PURPOSE

To contribute to high quality teaching

Teaching and Learning

- to prepare, teach and evaluate lessons of high quality
- to teach throughout the age and ability range
- to assess, record and monitor students' progress within National Guidelines and Departmental policy
- to set and sustain the highest standard for student expectations and learning
- to set and mark homework according to departmental and school policy
- to use a range of teaching and learning strategies and resources so that individual students have access to the curriculum.

Other

- to take a role in the development of department policy including the development and delivery of the new curriculum
- to attend appropriate courses
- to attend Departmental meetings
- to play a full part in the school's agreed Performance Management Policy

SPECIAL CONDITIONS

The post is registered as exempt from the Rehabilitation of Offenders Act 1974 and in accordance with the Police Act; the successful candidate must be able to obtain satisfactory enhanced criminal record disclosure in order to be appointed to the post. In this respect, a criminal record check will be undertaken prior to confirmation of appointment.

All staff are responsible for the implementation of the Health & Safety Policy as far as it affects them, their colleagues and others who may be affected by their work. The postholder is also expected to monitor the effectiveness of the Health & Safety arrangements and systems to ensure that appropriate improvements are made where necessary.

PREPARED BY: Neil Moore
DESIGNATION: Headteacher
DATE: January 2021

PERSON SPECIFICATION

POST: Teacher

GRADE: TMS

Personal Attributes Required	Essential (E) or Desirable (D)	Method of Assessment
Qualifications & Training <ul style="list-style-type: none"> • A good honours degree • Qualified teacher status • Relevant post graduate qualifications • A commitment to continuous professional development 	E E D E	A A A A, I, R
Experience <ul style="list-style-type: none"> • Of teaching practice in secondary schools • Of teaching at Key Stage 3/4 	E E	A, I, R A, R
Knowledge/Skills/Aptitude <ul style="list-style-type: none"> • High standards of teaching • Knowledge of National Curriculum • Knowledge of how students learn • Knowledge of current issues and developments • Knowledge of assessment processes • Understanding and experience of the use of ICT 	E E E E E D	A, I, T, R. A, I, T, R. A, I, T, R. A, I, R A, I, T, R A, I, T, R
Personal Qualities and Attributes <ul style="list-style-type: none"> • Excellent interpersonal and oral/written communication skills • Teamworker • Ability to take initiative • Energetic and enthusiastic • Ambitious, motivated and flexible • Well organised with excellent time management skills • Role model for students • Ability to communicate effectively with youngsters 	E E E E E E E E	A, I, T, R A, I, R A, I, R A, I, T, R A, I, T, R A, I, T, R A, I, T, R A, I, T, R
Other <ul style="list-style-type: none"> • An understanding and commitment to equal opportunities 	E	A, I, T, R

Assessment

A Application Form

I Interview

R References

T Teaching as part of the interview process